



SG Report to AGM 2022

This report follows the agenda for the meeting and a summary of activities undertaken in the year 2022 as well as plans for 2023

	Activity	Matters arising
1	Exco meetings	Have been held virtually and in person during April and October examinations. Good oversight from President D Lisk and with a plan of action for the period implemented through SG.CT office via Head of Admin /Exams and Accounts departments
2	Vetting for April/October exam process Examiner lists	Process has become smoother and fully online now with downloads to google drive and accessed by chief examiners. Application deadlines and chief examiner JAMB and College deadlines were all adhered to Problems of incomplete applications have been dealt with by strengthening the application portal and reinforcing the checklist. A few candidates who uploaded altered documents have been dealt with at exams committee. Examiner lists have been tailored for maximum efficiency Host examiners were asked to send in budgets after feedback from the last exam and CT has done due diligence and adjustments have been made .
2	Computer based testing process Authoring process CBT exam Result release	The first CBT process overall was successful despite hitches at the Ibadan and Abuja centres where the exam started 2-2:30 hours after the advertised time. Subsequent CBT exams have been uneventful Security has been beefed up. Now using a new centre in Abuja due to security concerns. Request for item analysis was fulfilled Primary and Membership now on separate days. Membership and Primary paper and pencil been done in Banjul/Freetown and Monrovia per specific guidelines. College is looking at the feasibility and profitability of setting up a CBT center on the ground floor of the College Hall
3	April/October WACP examinations Ibadan Abuja Accra	Great cooperation from the Host institutions and Host examiners Candidates with special needs were accommodated * Zoom for fellowship coordinated by ASG New and old hotels were vetted Pass rates continue to improve !



		Various TOT to be held by Zoom on Sunday @ 4pm on A robust question bank /Train the trainers Court of examiners expanded to 10 per faculty and zoom. See Results Table for October exams Note new equipment procured for Lab Med Microscopes Water bath Pipettes. Storage space been secured
4	Courtesy Visits to National Hospital Abuja Ministry of Foreign affairs Ministry of Health Togo	Cordial meetings were held and need for Psychiatry and Community health departments were made
5	July College meetings	Held by zoom successfully and important decisions at council for ratification/approval Processes for Accreditation have been streamlined
6	Forum of Colleges Joint meeting with Surgeons	Main issue with surgeons is Taylor drive building and WAPMC status and Journal We have complied with council directives and increased the subvention of the editor and pay for his allowances!
7	WAJM	Editor has also been releasing a copy per month despite the constraints. How can we sustain this. We are in consultation with WACS to sustain the journal. Website fully functional Issues with power and electricity have been sorted out (generator purchased for office)
8	44 th /45 th AGSM Gambia https://wacp-agsm2021.org/ Mabayoje lecture Prize winners AGM	Was held Fully virtual as proposed by Gambia using Kenes ! College meetings separate to be done prior to AGSM and suggest to spread them out see program Virtual Faculty meetings Virtual AGM Was a success with 1500+ attendees Book of abstracts printed by WAJM
10	April 2023 examination dates program (Joint CBT and Clinical exam)	Program is actualized on appendix 1 CBT 8 and 9 February 2023 due to elections Clinical/Practical/Fellowship 28 th March-5 th April 2023
11	Constitutional Review committee	Past Secretary General Dr Femi Ogunbiyi has held meetings and has taken inputs from across Faculties and chapters A presentation will be done at FGPC/Council/AGM
12	Abuja building update: Tower work/ Facility management.	Substantial amount of rebuilding and reinforcement has been done as well as changing the old 20 flat concept to 52 ensuite rooms portion of costs for repair works has been paid Completion will bring substantial revenue to College We are all encouraged to pay our building fund Next stage is to covert ground floor of hall to a CBT centre
13	Website /Proposal management site	New website and emails are online www.wacpcoam.org



		<p>Proposal management system in full use and has significantly cut down delays in processing Next stage is rollout for dissertation management Noted that all transactions are cashless and fully online</p>
15	NMPCN matters MD/PhD course /Harmonization	<p>Nigeria Chapter has set up a committee and a comprehensive report and recommendations. Some Institutions have started. Need for consensus across board. ASSU strike . Currently need to expedite action. College supporting Nigeria Chapter to negotiate with NUC</p>
16	International Committee	<p>Has been reactivated with visits, new MOUs signed for Lab Med Fam Med ESACOP WACP played an active role in ESACOP exam and AGSM Monitoring MOUs International office to present report</p>
18	Restructuring of Exam department to	<p>Exam and Training with an officer assigned to each faculty with IT backup</p>
19	Library facility at Taylor drive:	<p>Our dissertations and documents are been archived electronically and paper . The current condition of the building is deplorable (leaking roof, no power etc) putting our archives at risk so effort are underway to facilitate that.</p>
21	<p>Revision courses Ethics Courses</p> <p>Dr A Fadipe Dr R Oladokun</p>	<p>Ethics course 433 participants The excess of income over expenditure of (N6,951,500) and two hundred and ninety-three dollars (\$293)</p> <p>Excess Income over Expenditure =N=3,400,000 Revision course</p> <p>Primaries A total of 61 participants; 44 from Nigeria, 10 from Ghana, 4 from Gambia and 3 from Sierra Leone.</p> <p>Membership A total of 522 participants; 447 from Nigeria, 64 from Ghana, and 11 from Sierra Leone.</p> <p>Fellowship Research Methodology A total of 340 candidates; 326 from Nigeria, 13 from Ghana and 1 from Liberia.</p> <p>Internal Medicine Sub-Specialty A total of 59 Candidates; 52 from Nigeria, 6 from Ghana and 1 from Liberia. 10 groups of subspecialties</p>
27	Database	<p>Faculty code(#)/Year(####)/Serial Number(###)s Current number: 3/2004/000 Roll out plan and continuation for new fellows</p>
28	College Meetings schedule	<p>College meetings separate be done prior to AGSM with council approval Faculty boards Friday -Sunday Zoom/In person International /SPMIC/BOT/QAC in exam week French translation plug in in use for this meeting</p>



		College needs to review urgently sponsorship for meetings and the sustainability in the light of current challenges
33	Staff matters	New Recruitment / Appraisal /Training /Conditions of service 4 new staff IT HR/Admin bilingual Audit /Accounts officer have blended well Training has been done MS office and ethics New conditions of service for staff
34	New strategic plan 2023-2027	Evaluation has been done By Dr Steve Abah CommH Recommendations to be carried out by new Strategic Plan Committee. SPMIC recommends Dr Steve Abah as new coordinator of Strategic plan A NB high cost of running activities
35	WAHO matters	RCHPE WACP was elected as chair for two years and VP Togo Dr A Balogun was elected
36	College Historian	Exco nominates Dr Clement Ezechukwu as new College Historian A
37	Action plan for 2023	See attached for examination dates and CBT
38	Rotation for future Mabayoje Lectures and AGSM and Presidency	See attached document
39	Note College social media hands and website: Links to WACP Social Media Platform College newsletter was circulated.	Website: www.wacp.coam.org FACEBOOK: www.facebook.com/wacphysicians TWITTER: www.twitter.com/wacpcoam X Not in Nigeria INSTAGRAM: www.instagram.com/wacpcoam LINKEDIN: www.linkedin.com/in/wacp 2023 WACP College Diaries will be available at the secretariat
40	46 th AGSM Accra	Accra46agsm State protocol meeting Abstracts /Meetings Speakers Chairs So far > 1,200 participants Online participation strengthened
41	EXCO request to FGPC	Hon Nana Addo Dankwa Akuffo Addo be presented to FGPC/Council for award of Hon Fellowship on account of his exemplary leadership during the Covid pandemic A
42	Accreditation	In person accreditations have commenced in earnest Elapsed institutions have been written to
43	Kindly find below the breakdown of the induction list for AGSM 2022	TOTAL NUMBER OF GRADUANTS = 927 TOTAL NUMBER OF MEMBERSHIP GRADUANTS= 563 TOTAL NUMBER OF FELLOWSHIP GRADUANTS= 360 TOTAL FELLOWSHIP BY ELECTION = 4



Dates for College meetings

October /November 2022 college meetings

College meetings	New dates	Venue
QAC	Sunday 10 Oct@ 12noon	Zoom /In person
International Committee	Saturday 9 Oct @5pm	Zoom /In person
Strategic Planning Implementation	Sunday 10 Oct @ 10am	October exam in person /zoom
Faculty Boards NB Chair /Sec to meet	@ 2pm or flexible per faculty	October exam in person/ or zoom
Accreditation	Friday 15 October @ 2pm	Zoom
Exam Committee	Friday 15 October @ 2pm	Zoom
ERC	Sunday 16 October @ 2pm	Zoom
FGPC	Wednesday 19 October @3pm	Zoom
Board of Trustees	Friday 21st October @ 2pm	Zoom
Council	Sunday 24 October @1pm	Zoom
Faculty meetings	Tuesday 1st November	In person/Zoom
AGM	Wednesday 2nd November	In person/Zoom

Spread meetings over two weekends

**SUMMARY ACTION PLAN 2023 TIMETABLE**

Monday 7th November 2022	Examination application advert opens for April 2023
Monday December 26th, 2022	Examination advert closes/Submission of application closes
Monday January 2nd, 2023	Late registration closes
Friday 6th January, 2023	Exco Meeting
February	Update Course (Laboratory Medicine)
Wednesday February 8th, 2023	Screening Exam for April CBT Exams [Membership in Abuja, Enugu, Ibadan, Accra & Monrovia (Paper and Pencil) centers]
Thursday February 9th, 2023	WACP CBT Exams [Primary in Abuja, Enugu, Ibadan, Accra, Banjul, Monrovia & Freetown centers]
March	Update Course (Paediatrics & Psychiatry)
Wednesday 29th March- 4th April 2023	Membership and Fellowship Examinations all centres
Monday May 8th, 2023	Examination application advert opens for October 2023
May/June 2023	Update course in Internal Medicine/Family Medicine
Monday June 19th, 2023	Examination advert closes/Submission of application closes
Monday June 26 th , 2023	Late Registration closes
Sunday June 25th – 9th July, 2023	July Committee meetings
Wednesday Aug. 2nd -Fri. 4th, 2023	Virtual Revision Course (Primary)
Thursday Aug. 3rd -Fri. 4th , 2023	Virtual Ethics Course
Monday Aug. 7th -Fri. 11th, 2023	Virtual Revision Course (Membership)
Wed Aug. 14th -Fri. 18th ,2023	Virtual Revision Course (Fellowship Research Methodology)
Monday Aug. 21st - Fri. 25th, 2023	Virtual Revision Course (Internal Medicine Subspecialty)
Wed. Aug. 30th, 2023	WACP CBT Exams [Membership in Abuja, Enugu, Ibadan, Accra & Monrovia (Paper and Pencil) centers]
Thur. Aug. 31st, 2023	WACP CBT Exams [Primary in Abuja, Enugu, Ibadan, Accra, Banjul, Monrovia & Freetown centers]
Wednesday 4th October – 10th October 2023	Membership and Fellowship Examinations all centres
November 6th to 9th, 2023	47th Annual General & Scientific Meeting, Lome, Togo

**MABAYOJE LECTURE AND COLLEGE SYMPOSIUM SEQUENCE**

YEAR	SYMPOSIUM	LECTURE	COUNTRY
2015	PSYCHIATRY	LAB MEDICINE	ABUJA
2016	COMM. HEALTH	INT. MEDICINE	MONROVIA
2017	PAEDIATRICS	FAM. MEDICINE	DAKAR
2018	LAB MEDICINE	PSYCHIATRY	FREETOWN
2019	INT. MEDICINE	COMM. HEALTH	BAN/COT
2020/21	FAM. MEDICINE	PAEDIATRICS	COT/BJL
2022	PSYCHIATRY	LAB MEDICINE	ACCRA
2023	COMM HEALTH	INT. MED	LOME
2024	PAEDIATRICS	FAM MEDICINE	ABJUA
2025	LAB MEDICINE	PSYCHIATRY	MONROVIA
2026	INT MEDICINE	COMM HEALTH	ABIDJAN
2027	FAM MEDICINE	PAEDIATRICS	FREETOWN
2028	PSYCHIATRY	LAB MEDICINE	BANJUL
2029	COMM HEALTH	INT. MEDICINE	BURKINA FASO
2030	PAEDIATRICS	FAM MEDICINE	ACCRA
2031	LAB MEDICINE	PSYCHIATRY	
2032	INT. MEDICINE	COMM HEALTH	
2033	FAM MEDICINE	PAEDIATRICS	



2034	PSYCHIATRY	LAB MEDICINE	
2035	COMM HEALTH	INT MED	
2036	PAEDIATRICS	FAMILY MEDICINE	

AS APPROVED BY COUNCIL NOVEMBER 2013 ABIDJAN and updated Noted

1. Council noted and approved the sequence of future Presidency of West African College of Physicians

- i. **GHANA** **2013-2014**
- ii. **THE GAMBIA** **2015-2016**
- iii. **NIGERIA** **2017-2018**
- iv. **LA COTE D'IVOIRE** **2019-2020**
- v. **SIERRA LEONE** **2021-2022**
- vi. **LIBERIA** **2023-2024**
- vii. **SENEGAL** **2025-2026**
- viii. **GHANA** **2027-2028**
- ix. **GAMBIA** **2029-2030**
- x. **NIGERIA** **2031-2032**
- xi. **BENIN** **2033-2034**

Council to note and approved the sequence for the country to host AGSM in future as stated below:

- a. **BENIN REPUBLIC** **2019**
- b. **GAMBIA** **2020/2021**
- c. **GHANA** **2022**
- d. **TOGO** **2023**
- e. **NIGERIA** **2024**
- f. **LIBERIA** **2025**
- g. **LA COTE D'IVOIRE** **2026**
- h. **SIERRA LEONE** **2027**
- i. **GAMBIA** **2028**



j. BURKINA FASO	2029
k. GHANA	2030
l. LIBERIA	2031
m. SENEGAL	2032
n. NIGERIA	2033
o. SIERRA LEONE	2034
p. LA COTE D'IVOIRE	2035
q. GAMBIA	2036
r. SIERRA LEONE	2037
s. BENIN REPUBLIC	2038

I wish to thank the EXCO, Head of Exams/Admin/Accounts and Faculty officers, Administration and Accounts units and all Chief examiners and Fellows for their support during my tenure. The College has indeed grown and I look forward to even greater achievements in the years ahead.

Albert Akpalu SG